

Task Planning Template from PhD Voice

In every meeting, you discuss what tasks should be done next. This template helps you and your student plan those tasks. Use it for each task you decide upon to help it get completed.

Template

Task: _____

Method Used To Complete it: _____

Resources Needed: _____

Time To Complete: _____

Possible Roadblocks Preventing Task Being Completed: _____

Solutions To Those Roadblocks: _____



BIG NEWS!!

We turned out Supervisor training course (<https://phdvoice.org/product/supervisor-training/>) into a book!

It's called "Supervising PhD Students, Effectively"

It covers 11 different supervising topics including:

- Creating A Self-Perpetuating Positive Atmosphere
- Resolving Disputes
- How To Guide Your PhD Students
- How To Set Up Boundaries
- Your Own Professional Development
- And More!
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- Each topic is one building block to make a cohesive supervising model to follow.

Most find supervising tough, but it doesn't have to be. In fact, it's actually easy once you have the right tools to do it. This book gives you these tools.

Read it and make your supervising easier and more effective!

<https://www.amazon.com/dp/B0B4HJ2CFH>

With Over 35,000 Words
On 11 Different Topics



